

Cupertino Library Foundation, Inc.  
Audited Financial Statements  
For the Year Ended December 31, 2009

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Cupertino Library Foundation:

We have audited the accompanying statement of financial position of Cupertino Library Foundation (a nonprofit Organization) as of December 31, 2009, and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the Foundation's 2008 financial statements and, in our report dated April 2, 2009, we expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Cupertino Library Foundation as of December 31, 2009, and the changes in its net assets and its cash flow for the year then ended in conformity with accounting principles generally accepted in the United States of America.



Pleasanton, California  
May 24, 2010

Cupertino Library Foundation  
Statement of Financial Position  
December 31, 2009

	<u>Unrestricted</u>	<u>Permanently Restricted</u>	<u>Total 2009</u>	<u>Summarized 2008</u>
ASSETS				
Cash	\$113,800		\$113,800	\$198,393
Endowment investments	<u>48,826</u>	<u>\$1,403,272</u>	<u>1,452,098</u>	<u>1,130,932</u>
TOTAL ASSETS	<u>\$162,626</u>	<u>\$1,403,272</u>	<u>\$1,565,898</u>	<u>\$1,329,325</u>
NET ASSETS				
Net Assets	<u>\$162,626</u>	<u>\$1,403,272</u>	<u>\$1,565,898</u>	<u>\$1,329,325</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$162,626</u>	<u>\$1,403,272</u>	<u>\$1,565,898</u>	<u>\$1,329,325</u>

The accompanying notes are an integral part of this financial statement.

Cupertino Library Foundation  
Statement of Activities  
For the Year Ended December 31, 2009

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total 2009</u>	<u>Summarized 2008</u>
<b>REVENUE</b>					
Donations	\$9,590	\$105,000		\$114,590	\$14,658
Other income	409			409	198
Interest income	311			311	
Investment income		321,166		321,166	(476,397)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Subtotal revenue	10,310	426,166		436,476	(461,541)
<b>Net asset changes in restrictions</b>					
Endowment earnings appropriated	321,166	(321,166)			
Donor restrictions met	105,000	(105,000)			
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue	436,476	0		436,476	(461,541)
<b>EXPENSES</b>					
Library activities	183,694			183,694	41,003
Management & general	11,579			11,579	8,428
Fund raising	4,631			4,631	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	199,904			199,904	49,431
<b>Increase (decrease) in Net Assets</b>					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Increase (decrease) in Net Assets	236,573	0	0	236,573	(510,972)
<b>Net Assets beginning of the year</b>					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Assets beginning of the year	(73,947)	0	1,403,272	1,329,325	1,840,297
<b>Net Assets end of the year</b>					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Assets end of the year	\$162,626	\$0	\$1,403,272	\$1,565,898	\$1,329,325

The accompanying notes are an integral part of this financial statement.

Cupertino Library Foundation  
Statement of Functional Expenses  
For the Year Ended December 31, 2009

Expense	Program Services	Support Services		Total	Summarized
	Library Activities	Management & General	Fund Raising	2009	2008
Community events	\$12,205			\$12,205	\$11,197
Dues, fees & other charges		\$245	\$54	299	482
Donations	2,135			2,135	
Insurance		1,400		1,400	1,359
Library support	167,184			167,184	29,366
Meetings		707		707	570
Postage		238	239	477	200
Printing		437	438	875	
Professional fees	2,170	8,500	3,900	14,570	5,400
Supplies		52		52	417
Training					440
<b>TOTAL</b>	<b>\$183,694</b>	<b>\$11,579</b>	<b>\$4,631</b>	<b>\$199,904</b>	<b>\$49,431</b>

The accompanying notes are an integral part of this financial statement.

Cupertino Library Foundation  
Statement of Cash Flows  
For the Year Ended December 31, 2009

	Total 2009	Summarized 2008
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Increase / (decrease) in net assets	\$236,573	(\$510,972)
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Unrealized (gains) / losses on investments	(340,727)	536,870
<b>NET CASH PROVIDED / (USED) BY OPERATING ACTIVITIES</b>	<b>(104,155)</b>	<b>25,898</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sales of investments, reinvested	52,598	(10,573)
Dividends & interest reinvested, less management fees	(33,037)	(49,761)
<b>NET CASH PROVIDED / (USED) BY INVESTING ACTIVITIES</b>	<b>19,561</b>	<b>(60,334)</b>
<b>NET INCREASE / (DECREASE) IN CASH &amp; CASH EQUIVALENTS:</b>	<b>(84,594)</b>	<b>(34,436)</b>
<b>BEGINNING CASH AND CASH EQUIVALENTS</b>	<b>198,393</b>	<b>232,829</b>
<b>ENDING CASH AND CASH EQUIVALENTS</b>	<b>\$113,800</b>	<b>\$198,393</b>

The accompanying notes are an integral part of this financial statement.

Cupertino Library Foundation  
Notes to the Financial Statements  
For the Year Ended December 31, 2009

NOTE A - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Cupertino Library Foundation (Foundation) was incorporated under the laws of the State of California in 1994. The Foundation's primary objective is to assist the Cupertino branch of the Santa Clara County Library System in providing the highest quality of operations. The Foundation seeks contributions either for the direct support of the library, or indirectly to be used by the Foundation to ensure the library maintain levels of operation not currently funded by public agencies.

Basis of Accounting

The financial statements of the Foundation have been prepared on the accrual basis of accounting. The significant accounting policies that follow are described to enhance the usefulness of the financials statements to the reader.

Financial Statement Presentation

The Foundation prepares its Financial Statements in accordance with generally accepted accounting principles, which require the Foundation to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted net assets. In addition, the Foundation is required to present a statement of cash flows.

Unrestricted net assets include those assets over which the Board of Directors has discretionary control in carrying out the operations of the Foundation. The Foundation reports an increase in unrestricted net assets for all restricted revenue received for which restrictions have been met in the current period. Temporary restricted net assets include those subject to donor restrictions that are not met at the end of the current reporting period. Permanently restricted net assets include those subject to non-expiring donor restrictions.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended December 31, 2008, from which the summarized information was obtained.

Cash

For purposes of the statement of cash flows, the Foundation considers all cash accounts held in commercial accounts regardless of maturity to be cash.

Cupertino Library Foundation  
Notes to the Financial Statements  
For the Year Ended December 31, 2009

## Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

## Fair Value Measurements

The Foundation adopted the provisions of Accounting Standards Codification (ASC) 820-10 (formerly SFAS No. 157, *Fair Value Measurements*), effective July 1, 2008. Under ASC 820-10, fair value is defined as "the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date." ASC 820-10 establishes a hierarchy to prioritize the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest ranking to fair values determined using unadjusted quoted prices in active markets for identical assets (Level 1) and the lowest ranking to fair values determined using methodologies and models with unobservable inputs (Level 3). Observable inputs are those that market participants would use in pricing the asset based on market data obtained from sources independent of the Foundation. Unobservable inputs reflect the Foundation's assumption about the inputs market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 - Values are unadjusted quoted prices for identical assets and liabilities in active markets accessible at the measurement date.

Level 2 - Inputs include quoted prices for similar assets or liabilities in active markets, quoted prices from those willing to trade in markets that are not active, or other inputs that are observable or can be corroborated by market data for the term of the instrument. Such inputs include market interest rates and volatilities, spreads and yield curves.

Level 3 - Certain inputs are unobservable (supported by little or no market activity) and significant to the fair value measurement. Unobservable inputs reflect the Foundation's best estimate of what hypothetical market participants would use to determine a transaction price for the asset or liability at the reporting date.

The adoption of this statement with respect to the Foundation's financial assets and liabilities, did not impact the Foundation's results of operations, but required additional disclosure. The following table summarizes the financial assets and liabilities measured at fair value on a recurring basis in at December 31, 2009:

	Carrying <u>Amount</u>	Identical Assets <u>Level 1</u>
Cash	\$113,800	\$113,800
Endowment Investments	\$1,452,098	\$1,452,098

## Accounts, Grants and Pledges Receivable

Accounts, grants and pledges receivable, less an allowance for uncollectible amounts, are recognized as support and revenue in the period earned and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. The Foundation considers all accounts, grants and pledges receivable to be fully collectible; accordingly, no allowance for doubtful accounts is considered necessary.

Cupertino Library Foundation  
Notes to the Financial Statements  
For the Year Ended December 31, 2009

#### Revenue Recognition

The Foundation recognizes support and revenue on the accrual basis of accounting. Revenue from grants which have been classified as "exchange transactions" and program fees are recognized as revenue in the period in which the service is provided. Contributions - Contributions are reported in accordance with ASC 958 (formerly SFAS No. 116, *Accounting for Contributions Received and Contributions Made*). Contributions are recognized when the donor makes a pledge to give that is, in substance, an unconditional promise.

Contributions are recorded as unrestricted, temporarily restricted, or permanently restricted depending on the nature of donor restrictions. Temporarily restricted contributions are reported as increases in restricted net assets. When the restriction is finally met on a contribution received in a prior fiscal period, the amount is shown as a reclassification of restricted net assets to unrestricted net assets.

#### Contributions In-Kind

Contributions in-kind are also recognized in accordance with the provisions of ASC 958 (formerly SFAS No. 116). Donated equipment and other donated goods are recorded at their estimated fair value as of the date of the donation. Contributed services, which require a specialized skill and which the Foundation would have paid for if not donated, are recorded at the estimated fair value at the time the services are rendered. The Foundation also receives donated services that do not require specific expertise but which are nonetheless central to the Foundation's operations.

#### Expense Allocation

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Indirect expense allocations are based on analysis of program utilization.

#### Income Taxes

The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and state income taxes under Section 23701(d) of the California Revenue Taxation Code. Accordingly, no provision for income taxes has been made in the accompanying financial statements. In addition, the Foundation qualifies for the charitable contribution deduction under Section 170(b)(1)(A) of the Internal Revenue Code and has been classified as an organization that is not a private foundation under Section 509(a)(1) of the Internal Revenue Code.

#### Subsequent Events

Management of the Foundation has evaluated events and transactions subsequent to December 31, 2009 for potential recognition or disclosure in the financial statements. The Foundation did not have subsequent events that required recognition or disclosure in the financial statements for the year ended December 31, 2009. Subsequent events have been evaluated through the date the financial statements became available to be issued, May 24, 2010. The Foundation has not evaluated subsequent events after May 24, 2010.

Cupertino Library Foundation  
Notes to the Financial Statements  
For the Year Ended December 31, 2009

#### FASB Accounting Standards Codification

On July 1, 2009, the Financial Accounting Standards Board (FASB) issued FASB Accounting Standards Codification (ASC) 105-10, *Generally Accepted Accounting Principles* (Codification). ASC 105-10 establishes the exclusive authoritative reference for U.S. GAAP in financial statements, except for SEC rules and interpretive releases, which are also authoritative for SEC registrants. The Codification supersedes all existing non-SEC accounting and reporting standards. The Foundation has included the references to the Codification, as appropriate, in these financial statements.

#### Accounting for Uncertainty in Income Taxes

In June 2006, the Financial Accounting Standards Boards (FASB) issued ASC 740-10 (formerly Interpretation No. 48, *Accounting for Uncertainty in Income Taxes – an interpretation of FASB Statement No. 109*, (FIN 48)). ASC 740-10 provides guidance on recognition and measurement of uncertainties in income taxes recognized in financial statements by prescribing a more-likely-than-not recognition threshold and measurement attribute of tax positions taken or expected to be taken on a tax return. On December 30, 2008 the FASB issued ASC 740-10-65 (formerly Staff Position (FSP) FIN 48-3) which allows for the deferral of ASC 740-10 for fiscal years beginning after December 15, 2008. In accordance with this provision, the Foundation elected to defer the application of ASC 740-10. Based on management's analysis of the Foundation's tax positions, the accounting for any uncertainty in its tax positions is not expected to have a material impact on the financial statements.

#### Fair Value Measurements

In September 2006, FASB issued ASC 820-10 (formerly SFAS No. 157, *Fair Value Measurements*) which defines fair value, establishes a framework for measuring fair value in generally accepted accounting principles and expands disclosures about fair value measurements. ASC 820-10 applies under other accounting pronouncements that require or permit fair value measurements. FASB previously concluded in those accounting pronouncements that fair value is the relevant measurement attribute. Accordingly, ASC 820-10 does not require any new fair value measurements. However, for some entities, application of ASC 820-10 will change current practice. In February 2008, FASB issued ASC 820-10-65-1 (formerly Staff Position No. 157-2) that defers the effective date of ASC 820-10 for non-financial assets and non-financial liabilities, except for items that are recognized or disclosed at fair value in financial statements on a recurring basis for fiscal years beginning after November 15, 2008. In addition, FASB also agreed to exclude from the scope of ASC 820-10 fair value measurements made for purposes of applying ASC 840 (formerly SFAS No. 13, *Accounting for Leases*), and related interpretive accounting pronouncements. The adoption of ASC 820-10 for financial assets and liabilities did not have a significant impact on the Foundation's results of operations, cash flows or financial position. The Foundation is assessing the impact of adopting ASC 820-10 on non-financial assets and liabilities, but does not expect it to have a material impact on its results of operations, cash flows or financial position.

#### Fair Value Option for Financial Assets and Financial Liabilities

In February 2007, FASB issued ASC 825-10 (formerly SFAS No. 159, *The Fair Value Option for Financial Assets and Financial Liabilities*) which permits entities to choose to measure many financial instruments and certain other items at fair value. The objective of ASC 825-10 is to improve financial reporting by providing entities with the opportunity to mitigate volatility in reported earnings caused by measuring related assets and liabilities differently without having to apply complex hedge accounting provisions. ASC 825-10 is effective for an entity's first fiscal year that begins after November 15, 2007. The Foundation has adopted ASC 825-10 but did not elect to measure any eligible financial instruments at fair value under this guidance.

Cupertino Library Foundation  
Notes to the Financial Statements  
For the Year Ended December 31, 2009

NOTE B – ENDOWMENT – BENEFICIAL INTEREST IN PERPETUAL TRUST

In August 2008, the Financial Accounting Standards Board issued FASB Staff Position 117-1, “Endowments of Not for Profit organizations; Net Asset Classification of Funds Subject to an Enacted Version of the Uniform Prudent Management of Institutional Funds Act, (UPMIFA) and Enhanced Disclosures for All Endowment funds.” This standard provides guidance on the net asset classification of donor restricted endowment funds and enhanced disclosures required for a nonprofit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA). The State of California enacted UPMIFA effective June 23, 2008, the provisions of which apply to endowment funds existing on or established after that date. UPMIFA also requires additional disclosures about an organization’s endowment funds, both donor-restricted and board-designated where or not the organization is subject to UPMIFA.

Interpretation of Relevant Law

The Board of Directors of the Foundation has interpreted the State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent any explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets: (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The portion of the endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Foundation in a manner consistent with SPMIFA.

In accordance with SPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation or deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Foundation, and (7) the Foundation’s investment policies.

Return Objective and Risk Parameters

The Foundation has adopted an investment policy with the primary investment objective to maximize total return, while assuming an appropriate level of risk given the nature of the funds under management. The goal is to produce a growing level of income and principal to ensure that the funding for the activities supported by the endowment can be maintained in the face of inflation.

Strategies Employed for Achieving Objectives

Endowment assets are invested in a well diversified asset mix, which includes equity and debt securities. Investment risk is measured in terms of the total endowment fund, investment assets and allocation between asset classes and strategies are managed to not expose the fund to unacceptable levels of risk.

Endowment net asset composition at December 31, 2009:

	<u>Unrestricted</u>	Permanently <u>Restricted</u>	<u>Total</u>
Donor restricted endowments	\$48,826	\$1,403,272	\$1,452,098

Cupertino Library Foundation  
Notes to the Financial Statements  
For the Year Ended December 31, 2009

NOTE B – ENDOWMENT – BENEFICIAL INTEREST IN PERPETUAL TRUST (continued)

Changes in endowment net assets for the year ending December 31, 2010:

Endowment Net Assets	<u>Unrestricted</u>	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	<u>Total</u>
Beginning of Year	(\$272,340)		\$1,403,272	\$1,130,932
Investment Earnings		\$321,166		\$321,166
Amounts Appropriated for Expenditure	\$321,166	(\$321,166)		\$0
End of Year	<u>\$48,826</u>	<u>\$0</u>	<u>\$1,403,272</u>	<u>\$1,452,098</u>

Occasionally, the fair value of the assets associated with individual donor restricted endowment funds may fall below the level that the donor or SPMIFA requires the Foundation to retain as a fund of perpetual duration. These deficiencies result from unfavorable market fluctuations during the year. In accordance with the generally accepted accounting principles, deficiencies of this nature are reported in unrestricted net assets. No such deficiencies were noted during the year ending December 31, 2009.

Spending Policy and How Objectives Relate to Spending Policy

All donor restricted endowment funds are held in a combination of cash balances, equities and fixed income funds. The Foundation has a policy of appropriating for distribution each year a flexible amount that will ensure grant making will continue without deterioration of endowment principal. The board reviews its spending policy each year in comparison to the relative growth of endowment investments. For the year ending December 31, 2009 the board approved spending \$50,000 to \$100,000 of endowment investment earnings.

NOTE C – TEMPORARILY RESTRICTED NET ASSETS - DONATIONS

For the year ended December 31, 2009, the Foundation's temporarily restricted net asset activity consisted of the following:

	<u>Beginning</u>	<u>Additions</u>	<u>Releases</u>	<u>Ending</u>
Teen Room Enhancement	\$0	\$105,000	(\$105,000)	\$0